



## FINANCIAL AID CHECKLIST

Financial Aid Office  
[lufinaid@luc.edu](mailto:lufinaid@luc.edu)  
(773) 508-7704  
[www.luc.edu/finaid](http://www.luc.edu/finaid)

1. Review your financial aid award and to-do list in LOCUS
2. If your family's financial situation has changed, submit a Special Circumstances Appeal form found at [www.luc.edu/finaid/forms](http://www.luc.edu/finaid/forms) along with appropriate documentation
3. Review the policies and forms on the Financial Aid website
4. Determine your need by reviewing your Account Summary in LOCUS
  - a. What are your total charges for the term? \_\_\_\_\_ (Have you waived out of health insurance?)
  - b. How much aid do you have for the term? \_\_\_\_\_
  - c. What is your estimated term balance? \_\_\_\_\_ For the year? \_\_\_\_\_
  - d. What is your plan for covering it?
    - Parent PLUS Loan
    - Private Loan
    - Payment plan
    - Other \_\_\_\_\_
5. Refunds are not issued until the 3<sup>rd</sup> week of classes, after the add/drop period
  - Pay for books out-of-pocket or review Charge Authorization policy through Campus Card
  - Set up Direct Deposit through LOCUS
6. Stay eligible for scholarships and financial aid
  - a. Keep a 2.0 GPA for your Loyola scholarships
  - b. Keep a cumulative 2.0 GPA and 67% completion rate for all other aid
7. Set up a profile on Loyola Scholarship Connection and explore outside scholarships
8. Get your finances in order through Financial Wellness courses, workshops, or one-on-one coaching: <https://www.luc.edu/finaid/financialwellness/>

*Fill out the FAFSA every year beginning October 1<sup>st</sup>*